

Bridgetown Church

Job Title:

Custodian

Reports To:

Facilities Manager

FLSA Status:

Non - Exempt

FT/PT: Part-Time

Bridgetown believes in the participation of all people at every life stage in practicing the way of Jesus. We believe that to be an apprentice of Jesus of Nazareth is to order your life around three goals: be with Jesus, become like Jesus, and do what Jesus did. Our dream is that as we live this way, our lives, our communities, and our city, will be transformed.

Role Summary:

We believe organized, clean facilities, create a hospitable space, equip community and production to operate at a higher level so we can more effectively see Jesus' Kingdom come in Portland as it is in Heaven. The role of the Bridgetown Custodian is to perform highly diversified duties to prepare and maintain the gathering spaces before and during weekend gatherings or independent events. The custodian is also responsible for tearing down equipment. The Custodian should be a self-starter, conscientious, able to work both independently and as a member of a team.

Essential Duties and Responsibilities:

- Assist with building opening and closing for evening gatherings and independent events.
- Monitor facility during the gatherings and events
- Weekly Custodial tasks (sweeping, cleaning, vacuuming, garbage removal, maintaining bathrooms, etc.)
- Respond to all staff/volunteer concerns in a timely manner
- Perform other work-related duties as assigned.
- Collaborate with other professionals and contractors during projects.
- Problem solves general issues to ensure clean facilities.
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General Expectations:

- Theologically aligned with Bridgetown's Ministry Philosophy and DNA
- Agree with, and adhere to, the leadership structure of Bridgetown Church
- Collaborate with and bring vision to the facilities department.
- Respond to all staff/volunteer concerns in a timely manner

Minimum Job Qualifications and Requirements:

- Living within character qualifications of 1 Timothy 3v1-13
- Attempting to Follow Bridgetown's Rule of Life
- High school diploma or equivalent.
- Able to be hard-working and work independently.
- Organized worker who shows initiative.
- Enthusiasm and passion to serve Bridgetown in any way needed
- Self-starter who responsible.
- Good communication and interpersonal skills.
- Physical stamina and dexterity
- Must be able to multi-task and carry out different projects at the same time.

