

# Bridgetown Church

**Job Title:**  
Pastor of Kids & Families

**Reports To:**  
Pastor of Spiritual  
Formation & Leadership  
Development

**FLSA Status:**  
Excepted - Clergy

**FT/PT:**  
Full-Time

**Address:**  
2120 NE Tillamook St.  
Portland, OR 97212

**Email:**  
hello@bridgetown.church

**Website:**  
bridgetown.church

Bridgetown Church is a church community in Portland, Oregon of approximately 1,500 that is built around the idea of practicing the way of Jesus, together, in our city. We believe that to be an apprentice of Jesus of Nazareth is to order your life around three goals: be with Jesus, become like Jesus, and do what Jesus did. Our dream is that as we live this way, our lives, our communities, and our city, will be transformed.

## **Role Summary:**

The Pastor of Kids and Families is responsible for all aspects of ensuring the spiritual growth, formation and development of all Bridgetown families and kids (Birth through 5th grade). The role includes but is not limited to curriculum development (or selection), volunteer recruitment and development, classroom leadership/management, and operational and ethical management necessary to ensure successful and safe classrooms and special events. The person who would be most suited for this role, will have a holistic vision for Family Ministries and integrating Kids into the life of Bridgetown Church.

## **Essential Duties and Responsibilities**

### **Kids:**

- Create a welcoming, dynamic, and exciting classroom/learning environment
- Curriculum and activity development and/or approval
- Provide classroom leadership, oversight and management
- Develop, coordinate and manage operational and ethical systems (Ensuring safety as a priority when it comes to classrooms and special events for kids)
- Provide pastoral care to BT Families
- Facilitate the participation and integration of children in the larger community life of Bridgetown Church
- Coordinate with operations staff to ensure facilities are conducive to teaching and care of kids

### **Volunteers:**

- Oversee, recruit, train, supervise and pastor all kids volunteers.
- Create and communicate the weekly volunteer schedules for the classrooms
- Ensure that all shifts are covered and when necessary arrange for substitutes
- Process and follow through on background checks for all Bridgetown kids volunteers

### **Bridgetown Families:**

- Partner and communicate with parents/guardians/families for a holistic kids development and pastoral care
- Provide training and resources for holistic family development



**General Pastoral Expectations:**

- Commissioned by the Elders of Bridgetown Church
- Theologically aligned with Bridgetown's Ministry Philosophy and DNA
- Agree with, and adhere to, the leadership structure of Bridgetown Church
- Collaborate with and bring vision and energy to Kids and Family Team
- Respond to all staff/volunteer concerns in a timely manner
- Attend weekly Bridgetown staff meeting
- Attend BT Pastoral and staff events
- Attend the weekly gathering

**Minimum Job Qualifications and Requirements:**

- Living within character qualifications of 1 Timothy 3v1-13
- Attempting to Follow Bridgetown's Rule of Life
- 5 years + experience in similar field (with Bachelor's of Education preferred)
- Experience successfully leading, recruiting and developing a team of volunteers
- Experience integrating spiritual formation into child development
- Experience overseeing the kids programs in a church setting
- Enthusiasm and passion to help kids know and love Jesus
- Excellent interpersonal and communication skills
- Vision driven and action orientated - an inherent desire to achieve exceptional results
- Self-starter who organized and responsible

**Preferred:**

- Proven history, affinity or experience with play-based or delight-directed education (including by not limited to the implementation of Montessori or Waldorf learning and/or a certificate in early childhood education)
- Integrated and applied knowledge of race, diversity and equity
- Experience in justice and community care work (including by not limited to the foster care system, DHS, etc...)
- Diploma of Christian Studies or theological education an asset